

ABNM Written Examination for Recertification

APPLICATION INSTRUCTIONS

These instructions have been abstracted from the ABNM Policy and Procedure Manual (**Section XII.Recertification:**) and will serve as a guide for your application process. The instructions reference the Policy and Procedure Manual. You are **required** to read the **ABNM Policy and Procedure Manual Section XII** in its entirety to fully understand and complete the application process.

Upon successful completion of both the ABNM Part I-Written examination and the ABNM Part II-Oral examination, the candidate will be Board Certified for a period of ten years.

ABNM Diplomates may apply for recertification within two years prior to the expiration of their certification period by having fulfilled the CME requirements and completing an application for recertification. Note that ABNM Diplomates **must** take and pass the recertification examination while being in good standing as an ABNM Diplomate **at the time of the Recertification examination**. Current ABNM Diplomates who apply to sit an ABNM recertification examination that is scheduled on a future date after their ABNM certification has expired will not be eligible to sit the recertification examination. Any certification granted under this process will be for a period of ten additional years beyond the initial certification period.

The recertification process will entail:

1. Retaking a written examination consisting of general questions on topics within specialties chosen by the ABNM.
2. Effective January 20th, 2019, **there are no non-approved areas for CME credits other than the IONM or Clinical Neurophysiology areas that are listed in Items 6, 7 and 8 of these Instructions** (as per Section XII of the ABNM Policy and Procedure Manual).
3. Documentation of a minimum of **50** Continuing Medical Education (CME) Credits in the completed "ABNM Record of CME in IONM & Clinical Neurophysiology".
4. CME credits must be obtained during the five-year period prior to the month and year of the recertification examination being applied for. CME credits obtained prior to the specified five-year period will not be accepted.
5. CME credits may be obtained at any time during this five-year period but must total **50**.
6. Approved courses for IONM CME credits. **At least 40 of the 50** required CME credits must be in Intraoperative Neurophysiological Monitoring (**IONM**), i.e., an approved IONM course. Approved CME courses in IONM include all IONM courses provided by IONM Societies, specifically the ASNM, ACNS and ISIN. Other approved CME courses in IONM include all IONM courses provided by academic programs or private companies and institutions that provide validated CME level IONM courses. At this time, the ABNM has approved IONM courses that are provided by Specialty Care and UPMC. Other IONM courses may be submitted to the ABNM for consideration to be listed as an approved ABNM CME activity.
7. Non-approved courses for IONM CME credits. **At most, 10 of the 50** required CME credits may be obtained from other courses that are not IONM courses, per se, but do include some IONM content. Candidates are **required** to include a copy of the course program or syllabus with the application that must include the title and presenter of the IONM CME activity and the name of the CME provider. The CME certificate must be annotated to clearly document

the total number of CME hours that were specifically related to IONM content as distinct from all other non-IONM CME content.

8. The ABNM will accept up to **5** CME credits awarded for review of IOM papers in peer reviewed non-open access journals. Proof of the paper topic must be provided along with the CME certificate. Further, the ABNM has the discretion to determine if the Journal is reputable of allowing these CME's to be used for recertification. The sponsor for these credits will be the journal.
9. Non-approved courses for Clinical Neurophysiology CME credits. **At most, 10 of the 50** required CME credits may be obtained from courses in other areas of Clinical Neurophysiology, specifically, **EEG** and/or **EMG**. Approved CME courses in Clinical Neurophysiology include all Clinical Neurophysiology courses provided by the ASNM, ACNS, ISIN and IFCN . Clinical Neurophysiology CME credits obtained as part fulfillment of other courses may also be considered, that must include the title and presenter of the CME activity and the name of the CME provider. The CME certificate must be annotated to clearly document the total number of CME hours that were related to Clinical Neurophysiology **EEG** and/or **EMG** CME content as distinct from all other non-Clinical Neurophysiology **EEG** and/or **EMG** CME content.
10. Copies of CME certificates must be provided **for all 50 required CME credits** that document the number of credit hours obtained by the applicant as distinct from the number of available credit hours. Transcripts of CME credits provided by the issuing institution for the CME activity may be submitted if Certificates are not provided.
11. CMEs must be awarded by approved educational institutions in the USA or the national equivalent of the AMA for non-US based educational institutions.
12. Non-CME educational credits such as ASET, ASHA, etc., will only be accepted from non-Doctoral level ABNM Diplomates.
13. The acceptance or denial of all CME credits submitted with an application for ABNM Recertification will be at the discretion of the ABNM and may not be appealed.
14. Submission of the Recertification examination fee of \$850.

The ABNM Recertification written exam will contain 250 questions. The passing score will be 70% or 175 correct answers of the 250 questions in the examination. The Recertification examination will be administered at the same dates and locations as the current ABNM Part I-Written examination is offered.

Application materials include; Application form, Application Instructions and CME Record.

Payment: \$850 payable to PTC by credit card only

Application materials and fees are to be sent to PTC at:

Professional Testing Corporation (PTC)
1350 Broadway – Suite 800
New York, New York 10018

PTC Tel: (212) 356-0660
PTC website: www.ptcny.com.

ABNM RECORD OF CONTINUING MEDICAL EDUCATION in IONM & CLINICAL NEUROPHYSIOLOGY

Each practitioner wishing to submit an application for the ABNM credentialing examination for recertification must submit proof of 50 continuing medical education (CME/CE) hours in IONM or IONM & Clinical Neurophysiology. Documentation submitted should include CME/CE activities completed within 5 years to the month and date of the examination being applied for.

All 50 credits must be in the specialty of IONM or IONM and/or Clinical Neurophysiology. **At least 40 of the 50** required CME credits must be in Intraoperative Neurophysiological Monitoring (**IONM**), i.e., an approved IONM course. Approved CME courses in IONM are listed in Item 6 of the Instructions. **At most, 10 of the 50** required CME credits may be obtained from other courses that are not IONM courses, per se, but do include some IONM content. Instructions on how to document these CME course credits are listed in Item 7 of the Instructions. **At most, 10 of the 50** required CME credits may be obtained from courses in other areas of Clinical Neurophysiology, specifically, **EEG** and/or **EMG**. Instructions on how to document these CME course credits are listed in Item 8 of the Instructions.

To provide documentation and proof of your CME/CE activities, please do the following:

- 1) List the courses you have taken, the date of completion, and the source/sponsor of CME/CE credit hours received. Please attach as many sheets as required.
- 2) Submit copies of certificates or letters received or transcripts of CME credits issued by the Sponsor, for each CME/CE activity. Please insure the copy shows the course name, course dates, location of the course and the number of CME/CE hours received, not the number of CME/CE hours available
- 3) Submit a detailed letter of justification for non-approved courses for IONM and/or Clinical Neurophysiology CME credits as per the Instructions in Item 7 and/or Item 8, above.

Month _____ and Year _____ of Recertification Examination applied for:

CME/CE Course or Activity Name	Date(s)	Sponsor	# Credits
Total Number of CME/CE Credits (must total 50 or more):			

Typed or Printed Name: _____ Date: _____